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European Union for Law Enforcement in Albania (2nd phase) EU4LEA 2

RECRUITMENT OF AN INTERNATIONAL PROJECT COORDINATOR AT EU4LEA 2 PROJECT

Background information:

Albania maintains a high political engagement toward the EU accession process. In the context of accession negotiations, Albania submitted the three roadmaps that will guide its reforms efforts, including the Rule of Law roadmap that extensively addresses subfields such as justice reform, the fight against corruption, fundamental rights, the fight against organized crime, migration, asylum and visas.

In October 2024 the EU opened negotiations with Albania on Cluster 1: Fundamentals, which includes Chapter 23 – Judiciary and fundamental rights and Chapter 24 – Justice, freedom and security. The EU and Albania agreed on interim benchmarks to be met during the negotiation process both on the horizontal level for the cluster, and specifically for chapters 23 and 24.

Also, Albania has actively engaged in the implementation of the new Growth Plan for the Western Balkans across the four pillars of gradual integration with the EU single market, regional economic integration, fundamental reforms and increased financial support. The Reform Agenda covers several areas of reforms including fundamental rights and the rule of law. Finally, for the first time, the European Commission's 2024 rule of law report covered Albania.

In this evolving context towards EU accession, the phase 2 of the European Union for Law Enforcement in Albania (EU4LEA 2) Project seeks to provide targeted support to Albania to promote full alignment under chapter 23 and 24. The expected impact of EU4LEA 2 is that Albanian capacities to fight organized crime and corruption are upgraded, in line with key provisions under the EU accession pathway. Support will be provided to Albanian institutions in their efforts against organized crime networks and high-level corruption.

To this aim a team of 5 Permanent Experts (project coordination, organized crime investigation, organized crime and high-level corruption prosecution, financial investigation, evolutionary form of organized crime/forensics) will be deployed alongside mid-term and short-term expertise in relevant subjects.

Targeted institutions include the Ministry of Interior, the General Prosecution Office (GPO), Albanian State Police (ASP), Special Prosecution Office (SPO), National Bureau of Investigation (NBI), Albanian Financial Intelligence Agency (AFIA), General Directorate of Taxation (GDT), Agency of the Administration of Seized and Confiscated Assets (AASCA) and other pertinent entities and institutions.



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Deutsche Gesellschaft
für Internationale
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in Albania (2nd phase) EU4LEA 2

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The International Project Coordinator will play a crucial role in ensuring that assistance is fully owned by the beneficiaries and delivered against cost-efficient and results-oriented implementation plans.

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While phase 2 of the project is in its finalization stage, the contract has not yet been signed as negotiations are still ongoing. Consequently, any vacancies related to EU4LEA 2 *are published under a suspensive clause*, pending contract signature.

We offer

We offer the post of an INTERNATIONAL PROJECT COORDINATOR. Under this post the recruited person will be attributed functions as foreseen within the job description and ad-hoc tasks based on the needs of the EU4LEA 2 project. Upon recruitment the successful candidate will occupy a specific job function as INTERNATIONAL PROJECT COORDINATOR. Under this job function the successful candidate will report to and will work under the responsibility of the Italian Ministry of Interior, or any other person assigned by the latter. The successful candidate will be fluent in English and with strong technical skills in their given field. He/she will have excellent interpersonal skills and will be able to work effectively on an independent basis as well as part of a team. Previous experience of working on EU-funded projects would be a strong asset.

For additional information such as required profile and relevant job description, please check EU4LEA 2 website at: www.eu4lea2.eu/

How to apply

If you are interested in applying for the aforementioned post, please send your application including your cover letter in English and detailed CV in English (preferably in Europass format and PDF) to info@eu4lea2.eu. Please include your contact details (telephone number and email address) in your CV. The subject of the e-mail should be **INTERNATIONAL PROJECT COORDINATOR Application**.

The procedure



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After the deadline for applications, the applications will be reviewed by a Selection Committee set up for this purpose. The Selection Committee will prepare a short-list of candidates who are considered the most suitable for the post based on a preliminary assessment of the information provided in their cover letter and CV. Evidence on education and professional experience will be required for the short-list candidates. Only shortlisted candidates will be contacted by e-mail/telephone. Applicants should be available online and in person interviews within February 2025 and no later than mid-March 2025. Once the recruitment procedure has been completed EU4LEA 2 will inform the short-listed candidates of the result of the procedure (if the candidate has or has not been recruited).

The deadline for the applications is **10th March 2025**.



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European Union for Law Enforcement in Albania (2nd phase)

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Position: International Project Coordinator

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Purpose of the post:

The International Project Coordinator will be responsible for the planning, coordination, and supervision of the implementation of the EU4LEA 2 project. The position entails multilevel coordination efforts to ensure: - a) national stakeholders' ownership; 2) effective cooperation among all entities involved in the implementation of the Action (Italian Ministry of Interior, CIVIPOL and GIZ GmbH); 3) complementarity with like-minded donors active in the same areas of assistance.

In close collaboration with Permanent Experts and Non-Permanent Experts (PE/NPE) and national stakeholders, the International Project Coordinator will support the design and implementation of the project intervention strategy in line with the expected results. S/He will actively contribute to the monitoring and evaluation of project's results.

Job Description

Key Tasks and Responsibilities

Project Management and Coordination:

- With the support of all the 3 implementing partners the International Project Coordinator will be in charge of the following tasks:



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- Development and implementation of a comprehensive and incremental strategy of intervention, in line with expected project's results in the medium and long term.
- Consolidation of cost-efficient 6-month implementation plans apt to the achievement of project results in the short term.
- Ensure consistency and coherence of project implementation, in line with the status of Albania's EU accession process.
- Raise awareness and oversee technical experts on the effective knowledge transfer and institutionalization of best practices for sustainability beyond project completion.
- Oversee data collection, progress tracking, and impact assessments to guide strategic decision-making.
- Supervise and guide the project team to achieve key outputs, outcomes, and impact indicators as defined in the EU4LEA 2 logical framework.
- Preparation of results-based project reports for the EUD and project partners, gathering data, analyzing and consolidating input from Project Experts, ensuring compliance with reporting requirements and accuracy of content.
- Supervise and ensure robust M&E of project activities, ensuring compliance with EU monitoring frameworks and performance indicators.

Manage project closure activities, including final reporting and evaluation of project **Stakeholders Engagement & Representation:**

- Ensure efficient cooperation among the Project Partners (IT MoI, GIZ and CIVIPOL) in view of promoting a smooth and timely project's implementation.
- Act as the interface between project partners and EUD for project monitoring, reporting, and financial management aspects.
- With the technical experts support, engage regularly with all key institutional partners), to strengthen strategic cooperation and alignment of key project objectives.
- Actively promote complementarity with like-minded donors active in the same areas of assistance.
- Regular and timely reporting to the EU Delegation on stakeholder engagement & Representation tasks.



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Requirements - Eligibility criteria

Candidate must:

- be an EU citizen
- be physically fit to perform the duties pertaining to the post.
- have a level of education which corresponds to completed university studies.

Requirements – Selection criteria

a. Professional experience:

Essential:

- At least 10 years of experience in project management.
- At least 8 years of experience in EU funded technical assistance projects ensuring effective stakeholder engagement and operational management.
- At least 6 years of experience in team management.
- At least 5 years of experience in managing projects in the law enforcement, security, or rule of law sectors.
- Strong experience in EU-funded project implementation.
- A minimum of 4 years of experience and demonstrated ability to lead and manage multinational teams in complex political and institutional environments.
- At least 5 years of experience in stakeholder engagement, inter-agency coordination, and collaboration with EU institutions, law enforcement agencies, and international donors.

Desirable:

- Extensive experience in managing and coordinating technical assistance projects, particularly in the Justice and Home Affairs (JHA) sector.
- At least 5 years of relevant experience, with a strong preference for background in international organizations such as GIZ, CIVIPOL, or the European Union in EU funded technical assistance.
- Experience in developing strategic policies and operational frameworks for capacity-building in the rule of law sector.
- Working experience in Albania.

b. Professional knowledge:

Essential:



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- At least 10 years of proven expertise and knowledge of the EU accession process and interim benchmarks related to Cluster 1.
- A minimum of 5 years of experience and in-depth understanding of the EU project management cycle.

Desirable:

- Knowledge of the EU policies and legal framework concerning judicial and law enforcement cooperation mechanisms.
- Knowledge of the Albanian institutional set-up in the justice and security sectors.
- Understanding of multilateral and bilateral agreements signed by Albania.

c. General competencies

Essential:

- Excellent communication skills in English (C1/C2 level), both orally and in writing.
- Strong analytical skills.
- Ability to draft clear and concise reports and documents on complex matters for various stakeholders.
- Strong organizational and problem-solving skills.
- High degree of commitment, flexibility, and adaptability in dynamic project environments.
- Strong interpersonal skills, with the ability to work independently and in teams.
- Capacity to remain effective under heavy workload and demonstrate resilience to stress.
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint, Outlook) and online collaboration tools.

Desirable:

- Ability to navigate complex and dynamic multi-stakeholder environments, balancing the needs and expectations of different parties, including EU institutions, national authorities, local partners, and beneficiaries.



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