



This project is funded
by the European Union



EUROPEAN UNION FOR LAW ENFORCEMENT IN ALBANIA – EU4LEA

Long Term Legal Expert

The Long-Term Legal Expert will work under the supervision of the project international expert and assist and introduce him/her to general questions related to respective legislation. He or she will facilitate the international experts' direct advice to and mentoring of relevant Albanian institutions and will be responsible among other for analysing relevant domestic legislation and providing written and oral legal advice on various issues of draft and existing legislation. The Long-Term Expert will report to and will work under the direct responsibility of the Team Leader.

A: EXPERT PROFILE

Essential Skills and Experience

- Have a university degree in law;
- Excellent knowledge of the Albanian legal language and legal system;
- Have a minimum of 5 years of directly relevant professional experience;
- Proven thorough knowledge of the Albanian criminal justice legal framework and very good knowledge of European and international instruments and standards in JHA;
- Previous experience with similar EU funded technical assistance projects serves as a distinct advantage;
- Working experience in the field of criminal law with prosecution service and/or policing is a strong asset;
- Excellent oral and written communication skills in English and Albanian;
- Excellent legal analytical skills, ability to perform in-depth legal research and to apply legal principles to actual situations;
- Adequate ability to liaise and coordinate with representatives of beneficiary and national and international institutions;
- Excellent reporting and analysis capacities and result oriented;
- Adequate ability to communicate solutions to problems in different legal environments, and provide advice on day-to-day questions from the final beneficiaries;
- Familiarity with institutional building and justice reform projects;
- Flexibility and maturity of judgement;
- Ability to work under direction and also to use own initiative;
- Ability to communicate effectively at a number of different levels and methods;
- Ability to work under pressure and to maintain deadlines;



 Federal Ministry
Republic of Austria
Interior



This project is funded by the European Union and implemented by the Ministry of Interior of the Republic of Italy as the main partner in consortium with the Federal Ministry of Interior of the Republic of Austria and FIAPP - International and Ibero-American Foundation for Administration and Public Policies

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- Irreprehensible conduct and ability to work with discretion and to guarantee absolute confidentiality;
- Proficiency in IT – extensive knowledge of practical experience of operating Windows applications, including word processing, outlook e-mail, and excel spreadsheets and PowerPoint presentations;

B: JOB DESCRIPTION

Tasks and Responsibilities

- Supports and facilitates international experts' direct advice and mentoring to relevant institutions of the ASP, MoI, SPAK and General Prosecutor Office;
- Key person to assist and introduce international experts to general questions related with the field of Justice in Albania;
- Supports the mission's control of the proper quality of outputs in its activities and develops the work plan related aspects of the project on a day-to-day basis;
- Performs in-depth legal researches in the field of Albanian and international criminal law in order to clearly identify the European common standards in any matter;
- Drafts detailed reports about the Albanian legal regulation concerning any of the topics related with the project;
- Liaises with Albanian and international interlocutors and international agencies and organizations;
- Revises Albanian legal texts available and constantly updates them with the forthcoming legislation;
- Maintains close co-operation with government officials, international organizations, and specialised institutions dealing with legal developments in Albania;
- Meets with various international and domestic organizations and institutions and represents the Mission's position. Such meetings also serve to inform other organisations of the Mission's activities and ensure appropriate coordination with other organisations as necessary;
- Supports the project of study visits, training activities, workshops and public awareness activities;
- Performs any other duties as assigned by Team Leader and/or the line manager.